

Vaccine Data Clerk (12)

- Access the online vaccination data system
- Identify whether patient is receiving 1st or 2nd COVID-19 vaccine dose
- Enter vaccination information into the data system
- Vaccine administration route
 - Manufacturer & Lot#
 - Vaccinator information
 - Post vaccination observation wait time, etc.
- Document notes for vaccinator on a note pad.
- Communicate any discrepancies to operations staff or data base developers