



Commonwealth Healthcare Corporation

Commonwealth of the Northern Mariana Islands

P. O. Box 500409, Saipan, MP 96950

Website: www.chcc.gov.mp



HUMAN RESOURCES

EXAMINATION ANNOUNCEMENT NO.20-190

POSITION: **MICROBIOLOGIST** OPENING DATE: **08/14/2020**

NO. OF VACANCIES: **1** CLOSING DATE: **Continuous**

SALARY: **\$65,000.00 P/A - \$70,000.00 P/A**

The salary given will be determined by the qualifications of the appointee.

LOCATION: **Commonwealth Health Center, Saipan
Commonwealth Healthcare Corporation**

DUTIES:

The incumbent in this position will perform a full range of professional microbiologist assignments in a full-functioning capacity which requires a considerable independent judgment to make decisions in carrying out assignments that have significant impact on clinical/health services or programs. Guidelines may be available, but require adaptation or interpretation to determine appropriate courses of action. Isolates and identifies microorganisms and maintains same in pure culture condition. Participates in molecular, microbiological, serological, hematological and virological examinations of specimens from human sources for identifying infections and determining the condition of patients. Takes part in bacteriological, serological, virological, parasitological, and mycological examinations on a variety of samples, specimens, and products. Leads in carrying out testing of microbiological, serological, hematological and virological examinations of specimens for identifying infectious disease and determining the condition of patients; Ensures check-in, processing and storage of laboratory specimens for testing and shipping; Investigates the growth, structure, development, and other characteristics of microscopic organisms, such as bacteria, algae, or fungi; Carries out complement fixation, hemagglutination neutralization and other diagnostic serologic tests; Maintains records and prepares reports and correspondence related to the work; Performs microbiological examinations of patient specimens; Prepares culture media and other reagents; Performs and analyzes results of serodiagnostic tests for syphilis, fungal infections and other diseases; Tests purchased antigens and antiserum for conformity to standards of usability; Provide laboratory services for physicians needing information for diagnosis and treatment; Oversees the work of technologist, technicians and other scientists by making and reviewing work assignments, establishing priorities, coordinating activities, and resolving related work problems; Autoclave, disinfect and dispose of contaminated materials and infectious agents; Operate autoclaves, dishwashers and or drying ovens to clean instruments and used glassware in order to prepare them for re-use in the lab procedures; Coordinates with the Epidemiology and Laboratory Capacity program to support CHCC surveillance protocols through routing standard test requests to appropriate testing units/equipment's for granting reporting requirements; Responds to data calls and grant reporting requirements as stipulated within the reporting requirements from various federal mechanisms, including but not limited to Epidemiology and Laboratory Capacity; Performs related work as assigned.

QUALIFICATION REQUIREMENTS:

Bachelor's degree in microbiology, medical technology, clinical laboratory sciences, or a related field from an accredited four-year college or U.S. certified credentials evaluation document; Four (4) years of professional experience in carrying out microbiology activities to diagnose human disease; Must be licensed by American Society of Certified Pathologists (ASCP) or equivalent agency such as American Medical Technologist (AMT) or National Registry of Certified Microbiologist (NCRM) Certification; Must be licensed by the CNMI Healthcare Professions Licensing Board (HCPLB); Knowledge of the principles of microbiology, including bacteriology, hematology, mycology, parasitology, serology and virology; diagnostic problems involved in determining the cause and control of disease; and microbiological methods of analyses; Ability to adapt

standard laboratory techniques and tests to meet the demands of specific problems; organize and coordinate the work of others and able to set priorities and assign work to other professionals.

CONDITIONAL REQUIREMENTS:

This position is a Full-Time employment status. The regular work schedule will be Monday to Friday from 7:30am to 4:30pm for a total of 40 hours per week. This work schedule however is subject to change with or without notice based on the Employer's business requirement and/or by the demands of the employee's job; Every effort will be made to adhere to the employee's regular work schedule. This position is "**EXEMPT**" and is not eligible to receive overtime compensation pursuant to the Fair Labor Standards Act (FLSA) of 1938 Federal Law.

Note(s):

- *Three-fourths 20 CFR 655, Subpart E: "Workers will be offered employment for a total number of work hours equal to at least three fourths of the workdays of the total period that begins with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ends on the expiration date specified in the work contract or in its extensions, if any."*
- *Employer-Provided Items 655.423(k): Requires Employer provide to the worker, without charge or deposit charge, all tools, supplies and equipment required to perform the duties assigned.*

OTHERS:

This position is paid on a bi-weekly basis (2-week period). CHCC adheres to all applicable deductions such as C.N.M.I. Tax, Federal Tax, Medicare and Social Security.

Note: Education and training claimed in Employment Application must be substantiated by diploma, certificate or license. Failure to provide complete application form or the required documents will result in automatic disqualification.

INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:

Office of Human Resources

Commonwealth Healthcare Corporation

1 Lower Navy Hill Road, Navy Hill, Saipan, MP, 96950

Operation Hours: Monday Through Friday 7:30 AM – 4:30 PM and CLOSED on weekends/holidays.

Employment Application Forms will be available 24/7 at the employer's hospital facility's Main Cashier Office (entrance/exit point for all)

E-mail: humanresources@dph.gov.mp

Direct Line: (670) 236-8205/8210/8729/8202

Trunk Line: (670) 234-8950 ext. 3580/3581/3583

Fax Line: (670) 236-8756

COMMONWEALTH HEALTHCARE CORPORATION (CHCC) EPIDEMIOLOGY AND LABORATORY (ELC) CAPACITY PROGRAM OVERVIEW

In 1978, the CNMI Department of Public Health was formed under the executive branch of government. Over the next thirty years it came to operate the sole hospital and emergency department, provide 90% of outpatient care to the residents, maintain one of two dialysis centers on island and provide all behavioral, environmental, population health services. Our unique organizational structure allows us to focus on both public health and clinical care for the same target population.

The Commonwealth Healthcare Corporation (CHCC) strives to improve the quality of life for CNMI residents through acute care and preventative services aimed at fostering responsible lifestyles. The CHCC is committed to exceeding standards; honoring the dignity of its stakeholders and community; promoting equality and accountability throughout the corporation; and improving CNMI residents' health and well-being through excellence and innovation in service.

The CHCC Laboratory provides both diagnostic and public health laboratory testing for the CNMI inclusive of Tinian and Rota Health Centers. We are the only health system for our 53,000 residents in that we provide the full spectrum of care from ambulatory to inpatient, emergency, dialysis and inclusive of numerous public health programs. The public health laboratory performs testing to monitor CNMI's population and environment for threats to public health. When there is a threat, such as novel strain of disease, a natural disaster, a chemical spill or a foodborne outbreak, the laboratory is prepared to respond.

The Epidemiology and Laboratory Capacity (ELC) Program is housed in the CHCC. ELC's mission is to have a robust operational system of data gathering, surveillance,

monitoring, analysis and case investigations to protect and improve the health and quality of life for the people of the CNMI (Saipan, Tinian and Rota).

The ELC goal is to maintain a fit for purpose and sustainable program to enhance and build capacity in surveillance and response in epidemiology and laboratory testing to meet current and future environmental, HAI (Define) and AMR (Define) with threats and strengthen relationships with internal and external partners and stakeholders.

ELC background and overview of all projects in the CNMI describe the demographics of the region, unique challenges, increased risks of the geographic proximity to neighboring islands/countries, such as China, Japan, Philippines, and Palau, and the importance of emerging infectious diseases. The organizational, fiscal, administrative, and programmatic areas are well described in relation to the CHCC's plan to enhance capabilities with the support from ELC funds to carry out the proposed activities in work plans despite the limited resources. Overall application and view become enhanced as some feedback is incorporated from the continuous support of the ELC Project Officer and other programs from previous years.

ELC objective is aimed to support and strengthen the epidemiology and laboratory capacity in ensuring the public health surveillance, response, and lab diagnostic teams maintain core capabilities. In addition, ELC aims to fulfill flexibility in response to emerging diseases and events that amplify disease spread such as natural disasters, SARS-CoV-2, or any other infectious diseases within the CNMI.